

Appendix 2 - Counter Fraud & Investigation Directorate

Counter Fraud Work Plan for March 2017 to June 2017

Risk area	Tasks	Planned for	Current status
Council-wide	Plan Fraud Risk Assessment workshops in these areas: <ul style="list-style-type: none"> • Department for Place • Department for People • Department for Chief Executive 	March 2017	Meetings are planned with the Deputy Chief Executives and Director of Finance & Resources to plan the workshops. Briefings will also take place with each Director.
Council-wide	Conduct Fraud Risk Assessment workshops in these areas: <ul style="list-style-type: none"> • Department for Place • Department for People • Department for Chief Executive 	April 2017 – May 2017	Awaiting workshops.
Council-wide	UK Bribery Act (UKBA) Compliance Review. A questionnaire will be distributed to all Managers to ensure UKBA compliance.	April 2017	The questionnaire is written and is being installed into an online portal for distribution to the Managers in April.
Council-wide	Counter Money Laundering (CML) Compliance Review. A questionnaire will be distributed to all staff to ensure CML compliance.	April 2017	The questionnaire is written and is being installed into an online portal for distribution to staff in April.
Council-wide	Process the results from the Fraud Risk Assessment workshops & producing a report and action plan	June 2017	Awaiting workshops.
National Fraud Initiative, Data Matching Exercise	Investigate high level recommended data matches until the 2017 exercise is complete.	Will report progress made on quarterly basis	Results being assessed. Regular performance reporting will commence in June 2017.